



Meeting note

Project name	Longfield Solar Farm
File reference	EN010118
Status	Final
Author	The Planning Inspectorate
Date	7 February 2022
Meeting with	Longfield Solar Energy Farm Limited
Venue	Microsoft Teams
Meeting objectives	Project Update Meeting
Circulation	All attendees

Summary of key points discussed, and advice given

The Planning Inspectorate (the Inspectorate) advised that a note of the meeting would be taken and published on its website in accordance with section 51 of the Planning Act 2008 (the PA2008). Any advice given under section 51 would not constitute legal advice upon which applicants (or others) could rely.

Introductions

At the commencement of the meeting introductions were made by representatives of the Inspectorate and the applicant.

Expected Submission Date

The Applicant advised that they are working towards a submission date of 28th February 2022. The Inspectorate confirmed that following submission the application will enter a 28-day acceptance period.

Confirmation of Warm-up Letter and Request for Local Authority Contact Details

The Inspectorate reiterated that the warm-up letter and fee letter was sent to the Applicant at the start of January 2022. The Inspectorate requested contact details for the relevant local authorities so that the warm-up letter for local authorities could be sent in advance of submission.

The Inspectorate reminded the Applicant that a fees letter regarding the Application fees was sent on the 4th of January 2022. The Applicant confirmed that the Application fee will be paid the week before submission, commencing 21st of February 2022.

New Web Portal

The Inspectorate and the Applicant discussed the new web portal that is due to be trailed for this project. The Applicant confirmed that they are aware of the new portal and that it will be used for this project. The Inspectorate agreed with the Applicant that a file sharing platform will be available for submission of the application documents.

The Applicant requested that the presentation scheduled presentation on the 17th of February 2022 is recorded. The opportunities for this will be investigated by the Inspectorate but it was considered that this should be possible.

Submission and Acceptance stage

The Applicant requested that the submission is not published until the completion of the Acceptance stage to allow time to address any points that need amendment based on advice from the Planning Inspectorate. It was confirmed by the applicant that information submitted to the Inspectorate would be shared during the Acceptance stage with the relevant local authorities. The Inspectorate advised that this can be requested in the submission letter.

Effective Points of Contact

The Applicant outlined the most effective points of contact moving forwards to ensure an effective communication channel post submission.

Specific decisions/ follow-up required

- The Inspectorate requires from the Applicant, contact details for local authorities.
- The Applicant is required to pay the outstanding fees ahead of submission.